

國立高雄餐旅大學國際觀光餐旅全英文碩士學位學程
碩士研究生專業實務報告寫作參考格式

The International Master's Program in Tourism and Hospitality
Professional Practice Report Writing Reference Format

- 一、為使本學程碩士班研究生妥善表達實務研究成果，充實其應備之知識技能，以符合畢業報告之寫作要求，特訂定「碩士研究生專業實務報告寫作參考格式」(以下簡稱「本參考格式」)。

In order to enable Master's program students can properly express the result of practical research in this course, and enrich their knowledge and skill to qualify for the writing requirements of graduation reports, the Master's Program Professional Practice Writing Reference Format (the following abbreviations to as reference format) is specially formulated.

- 二、專業實務報告之研究領域或內涵以實務應用為主，凡以專業實務報告作為學位論文者，其寫作格式應符合本學程碩士論文格式之規定。

The research area or content of the professional practice report primarily focuses on practical applications. Those who use the professional practice report as their thesis should adhere to the formatting guidelines specified for master's theses in this program.

- 三、報告編印裝訂次 Report binding order :

- (一) 封面 Cover
- (二) 書名頁 Title page
- (三) 論文口試委員會審定書 Verification Letter from the Oral Examination Committee
- (四) 中文摘要 Chinese abstract
- (五) 英文摘要 English abstract
- (六) 銘謝辭 (非必要) Acknowledgement(optional)
- (七) 目錄 Table of contents
- (八) 表目錄 Table of Tables
- (九) 圖目錄 Table of figures
- (十) 辭彙或符號說明 (非必要) Explanation of symbol & definitions(optional)
- (十一)正文 Content
- (十二)參考文獻 Reference
- (十三)附錄 Appendix
- (十四)封底 Back cover

- 四、摘要應包含專業實務之背景、目的或問題、方法、發現或成果等，英文摘要另啟新頁並置於中文摘要之後。

The abstract should include the background, purpose or problem, methods, findings or results,

and other relevant information related to professional practice. The English abstract should open in new page and place it after the Chinese abstract.

五、正文分五部份，依序為 1.緒論、2.文獻探討、3.專業實務方法與實施、4.專業實務結果與分析，以及 5.專業實務之貢獻。正文以外，文末應列參考文獻及相關附錄。各部分內容指導教授可依實務報告內容作必要之增刪。

The text is divided into five parts, in order 1. Introduction 2. Literature Review 3. Methods and Implementation 4. Results and Analysis 5. Contributions. In addition to the text, references and related appendices should be listed at the end of the report. The content of each section may be modified as necessary by the supervisor based on the content of the professional practice report.

六、本參考格式未盡之相關敘寫格式，悉依本校論文書寫格式規定辦理。

The relevant narrative formats that have not been exhausted in this reference format shall be handled in accordance with the writing format of NKUHT thesis.

七、專業實務報告之發表、口試、繳交、上傳、授權書之簽署，以及其他本參考格式未盡之事宜，悉依本學程相關規章辦理。

The presentation, oral defense, submission, uploading, signing of authorization forms, and any other matters not covered in this reference format for the professional practice report shall be handled in accordance with the relevant regulations of IMTH.

八、本參考格式經學程會議、院務會議及教務會議審議通過後公告實施，修正時亦同。

This reference format is announced and implemented after consideration and adoption by the course meeting, the department meeting and the academic council, and the same is revised.

本規章負責單位：國際學院國際觀光餐旅全英文碩士學位學程

Revised and arranged by The International Master's Program of Tourism and Hospitality